

Quick Guide to Grolier Online (Scholastic)

Overview

Grolier Online from Scholastic includes eight encyclopedia databases: *Encyclopedia Americana*, *Grolier Multimedia Encyclopedia*, *The New Book of Knowledge*, *La Nueva Enciclopedia Cumbre*, *The New Book of Popular Science*, *America the Beautiful*, *Amazing Animals of the World*, and *Lands and Peoples*. Its content also includes streaming videos, worldwide newspapers and maps. Unique features include:

- Find It Fast search box making searching *Grolier Online* simple yet comprehensive
- Ability to refine your search results by reading level, and additional search terms
- Separate interfaces, customizing features for different age groups.

Details

Find it Fast Search

For a full-text keyword search use the **Find It Fast** search box, located at the top of each page.

1. Enter a search term(s) into this box and click **Search**
2. Your search results include articles from the *Grolier Online* databases and collection of News Stories, Fast Facts, Magazines, Websites, Media, and Spanish-language material.
 - a. **Tabs** (News Stories, Fast Facts, Magazines, Websites, Media, and Spanish-language material) will be located across the top of the page. You can quickly switch from viewing the encyclopedia article results to any other type of result by selecting the relevant tab.

Refine search results

1. On your search results page, you will see links to encyclopedia articles listed by a title, a brief abstract, a Lexile level, and a color-coded reading level.
2. To refine search results by reading level, click the **Refine Results by Reading Level** button to the left of the results list.
3. To refine search results by additional search terms, enter a search term(s) into the **Search the results** box to the left of the results list, then click **GO**.

Customized Interfaces

1. You can choose from among five customized interfaces. Each meets the reading and interest levels of the user.
 - a. Select an interface by clicking on one of five tabs.



ELEMENTARY SCHOOL

MIDDLE SCHOOL

HIGH SCHOOL

ADULT PATRONS

LIBRARIANS/EDUCATORS

- b. For your chosen interface the age-appropriate research tools will be displayed. For example, for the Middle School tab, you will find **GO Tube** videos, **Pro/Con** topics, and the **Our World** news feature.

Additional Features You Might Like

1. You can use the **Dictionaries and Thesauri** to look up a term.

DICTIONARIES

- a. From any search results page, click the **Dictionaries** icon located under the **Find it Fast** search box at the top of the page.
 - b. Choose a dictionary or thesaurus from the list on the left of the page
 - c. Type a term in the search box on the upper right of the page, then click **Look Up**.
2. You can use the **Atlas** to find maps, photos, and links to related articles.

MAPS / ATLAS

- a. From any search results page click the **Atlas/Maps** icon located under the **Find it Fast** search box at the top of the page.
 - b. Type your search term in the **Map Search** box on the upper right corner, click **GO**.
 - c. On the Map results page, click the map link of your chose from the list on the left.
 - d. Your chosen map is displayed. Change the theme of your map by clicking one of the **Theme** links on the upper left corner of the page. For example, clicking the **Geopolitical** link will display the geographical and/or political entities.
3. You can access **Daily News** stories of national and international importance.
- a. Click on the **News Desk** button

News Desk

 on the upper right of the screen. The New Desk button appears on all but the Elementary tab and the Kids interface.
 - b. Use the map to select **continent** or scroll down the page to browse news headlines.

More Information

- Scholastic *Grolier Online* Technical Support, FAQs, and Help
 - <http://auth.grolier.com/static/help.html>
 - http://go-passport.grolier.com.vlib.interchange.at/help_about?id=goabout
 - http://go-passport.grolier.com.vlib.interchange.at/help_about?id=gohelp
- Browser check – To correctly use certain *Grolier Online* features, make sure your computer meets the necessary technical requirements. After you have passed this diagnostic check, you are ready to use *Grolier Online*.
 - <http://bookflix.scholastic.com/browsercheck>